

OWNER INFORMATION SHEET: PARKING HANGTAG ASSIGNMENT

Complex and Unit #: _____ Date: _____

OWNERS:

Owner Name (as it appears on deed)- include name of contact person if a Corporation or Trust:

Owner Mailing Address: _____

Owner Email Address: _____

Owner Phone: Business/Day _____ Evening/Cell: _____

In order for you or your residents to receive parking passes for 2014-2015 year,

- **This form must be completed and returned to the Auburn Realty office by August 12, 2014. You may fax to 334-887-8770 or email to michelle@auburnrealty.com.**
- **All Association Dues must be up to date.**
- **A working key to the unit must be provided to the Auburn Realty office.**

Any unit that does not provide the proper documentation and key WILL NOT be issued parking passes and will be subject to being towed.

- **A separate form will be completed by each resident when the hangtag is picked up at the Auburn Realty Office. Occupants not listed below will not be issued a hangtag and will be towed. If your unit is leased by Auburn Realty, we will provide the occupants names. However, this sheet must be returned before hangtags will be given.**

TENANTS:

Tenants or Occupants of the unit: (Please include their name and phone number)

1. _____
2. _____
3. _____
4. _____

*****REMINDER: ONLY ONE PASS WILL BE GIVEN FOR EACH BEDROOM IN YOUR UNIT*****

If your property is a "NO PET" property, please read and sign below:

I understand that if a pet is found within my unit, I am subject to a fine (amount set by Association) and common services provided by the Association to my unit such as parking privileges will be revoked.

Owner Signature: _____ Date: _____

PLEASE RETURN PROMPTLY. THANK YOU. YOU MAY EMAIL TO MICHELLE@AUBURNREALTY.COM